

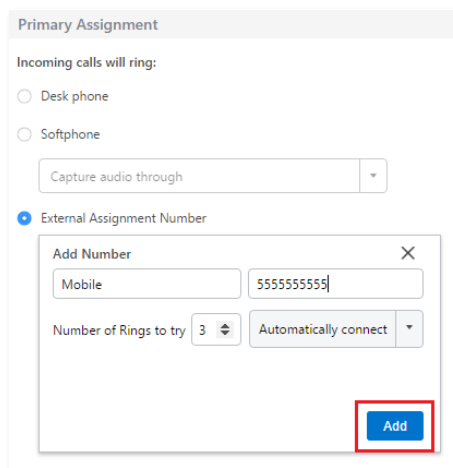
Mitel Connect – Mobile Device Redirection



1. Open Mitel Connect
2. Select the small icon next to your name on the left



3. Select the radio button next to 'External Number Assignment' and fill in the appropriate information. Your settings should be as follows. Click 'Add' when you're done



Primary Assignment

Incoming calls will ring:

Desk phone

Softphone

Capture audio through

External Assignment Number

Add Number

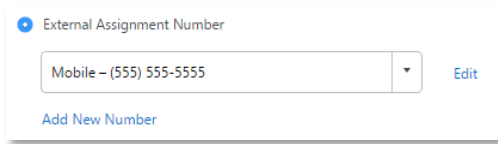
Mobile 5555555555

Number of Rings to try 3

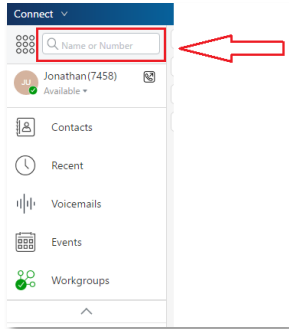
Automatically connect

Add

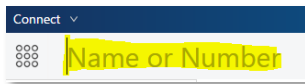
4. It will look like this when complete



5. To make an outbound call, put your mouse cursor in this box



6. Type the name or 4-digit extension of the person you're calling or their full 10-digit number, if it's an external person outside our org, in the box highlighted below and hit ENTER

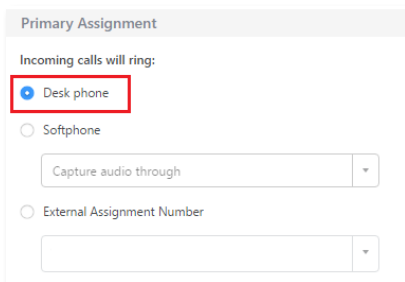


7. Your mobile device will ring. Answer it and you'll then hear the call being made.

8. Your Chancery phone number will be all that the person on the other line sees. They will NOT see your cell/mobile number

- a. Inbound calls will also be redirected to your mobile device when this feature is turned on

9. To turn the redirection feature off, please select 'Desk phone'



For technical support, please contact the IT Helpdesk:
<https://support.archatl.com/>